



The University Of
T A M P A

Syllabus

HON 101 – Language and Culture for the Medical Field

Fall 2019

Course Information:

Name: HON 101 – I

Location: Science Wing 211

Date/Time: Mondays; 2:30-3:20pm

Credits: 1

Professor Information:

Name: Dr. Alyssia Miller, Professor of Instruction I

Email: amiller@ut.edu

Office: SFB 250

Office Hours: TR 2-4pm; W 3-4pm

Mentor Information:

Name: Sarah Manno

Email: sarah.manno@spartans.ut.edu

Course Description:

Honors 101 is to help introduce Honors students to The University of Tampa's Honors Program. The goal of UT's Honors Program is to provide our brightest students a more intellectually engaging and meaningful college experience. To accomplish this, Honors 101 is designed to prepare students to become scholars and intellectuals.

This particular section of HON 101 is designed to introduce students to the academic study of language, culture and medicine. This course is designed to prepare students to be culturally literate and to develop cultural awareness by conducting a research project on the intersection of language, culture and medicine.

Learning Outcomes and Course Objectives:

The fundamental goal of this course is to help you make your college experience more meaningful and successful, as well as to integrate you into the UT community. By the end of this course, students will be able to:

I. College Transition:

1. Describe the culture of UT
2. Know the difference between high school and college academic standards
3. Identify and use higher education resources
4. Increase competency in higher education skills including completion of an academic or professional plan
5. Explain the factors that affect undergraduate degree completion

II. Time Management:

1. Identify effective time management strategies
2. Explain the advantages and disadvantages of various time management tools
3. Apply your understanding of time management planning tools to various situations
4. Understand the importance of prioritization.

III. Critical Thinking:

1. Develop the ability to consider information from different viewpoints
2. Set goals to improve your critical thinking skills and evaluate information using these skills, including the ability to analyze assumptions and biased information
3. Move toward empathetic thinking

IV. Inquiry:

1. Find reliable, academic sources
 2. Write a research question
 3. Synthesize research across sources in a literature review
 4. Delineate a methodology for a research study
 5. Create instruments to be used in a research study
 6. Give a proposal presentation on the intended research study
 7. Complete an IRB proposal
 8. Discover how to be involved in research and creative activity at UT
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Required Text:

There is no required textbook for this course.

Grading Scale:

A	93-100%
AB	88-92.99999%
B	83-87.99999%
BC	78-82.99999%
C	73-77.99999%
CD	68-72.99999%
D	60-67.99999%
F	0-59.99999%

Course Components:

This course is comprised of the following components:

ASSIGNMENT	DUE DATE	WEIGHT
Attendance	Daily	12 wks. x 10 pts. = 120 pts.
Participation	Daily	12 wks. x 10 pts. = 120 pts.
Attend Two (2) Honors Symposia	Varied	2 x 20 pts. = 40 pts.
SURF Assignment	September 9, 2019	15 pts.
Student Involvement Worksheet	September 9, 2019	15 pts.
Professional School Requirements	September 16, 2019	15 pts.
CITI Training Certificate	September 30, 2019	20 pts.
Registration Workshop	September 30-October 4, 2019	10 pts.
Academic Plan	October 14, 2019	15 pts.
Information Literacy Quiz	October 21, 2019	10 pts.
Annotated Bibliography	October 28, 2019	20 pts.
Methods Write-up	November 4, 2019	20 pts.
Instruments Write-up	November 11, 2019	20 pts.
Research Proposal Presentation	November 25, 2019	30 pts.
IRB Submission	December 2, 2019	30 pts.
TOTAL POINTS		500 pts.

ATTENDANCE

Each day of class attendance will count as 10 points towards each student's attendance grade. It is understood, however, that students may experience difficulties beyond their control that result in the inability to attend class. For this reason, a student may miss one (1) class period for any reason (e.g. illness, funerals, personal issues, family trips, jury duty, employment commitments, etc.) without their attendance grade being penalized.

Tardiness: Students must be physically present in the classroom for the entire class period each day to receive full attendance credit. Any day a student arrives late or leaves early, the professor will mark them tardy and their daily attendance grade will be lowered by a minimum of 5 points. Students should not make a habit of arriving late/departing early because it will always have a negative effect on their grade. Two tardies will convert into one (1) absence.

University-related absences: If a student participates in an officially sanctioned university extracurricular activity (e.g. as a member of athletic, academic, or other extracurricular teams) and they will miss class because of their involvement in those activities, they must provide written documentation on official letterhead to their professor at the beginning of the semester. Absences for university functions will not count against the allowed absences.

Religious holidays: Religiously observant students wishing to be absent on holidays that require missing class should notify their professor in writing at the beginning of the semester. Absences for religious holidays will not count against the allowed absences.

Excessive absences: For every absence beyond the original allowed absences, a student's final grade will be reduced by five (5) percentage points. For example, if a student misses two classes, their final grade will be reduced five (5) percentage points (e.g. from a 93 to an 88, from an 82 to a 77, etc.), whereas three absences will be a reduction of 10 points (e.g. from a 93 to an 83, from an 82 to a 72, etc.), and so on.

PARTICIPATION

Active participation is fundamental to a student's success in university courses. Each week throughout the semester, students will receive a participation grade worth 10 points towards their final grade. The grade a student receives will be based on consistent participation during class that day.

No makeup participation: There is no way to make up participation. No participation components can be completed if absent from class.

Electronic devices: Please note that any sort of electronic device during class time without first asking the professor for permission is not allowed. Please store all electronic devices out of sight until class has been dismissed. The use of such devices without permission is disrespectful and will affect the participation grade.

RESEARCH PROJECT

This section of HON 101 is a special research section. Assignments for the research project will build throughout the semester and will continue in the spring semester. By the end of HON 101, you will have written a series of small sections that will conclude in a short research proposal

presentation and an IRB submission. This research project will continue in the spring semester where you will actually conduct your research.

COURSE POLICIES:

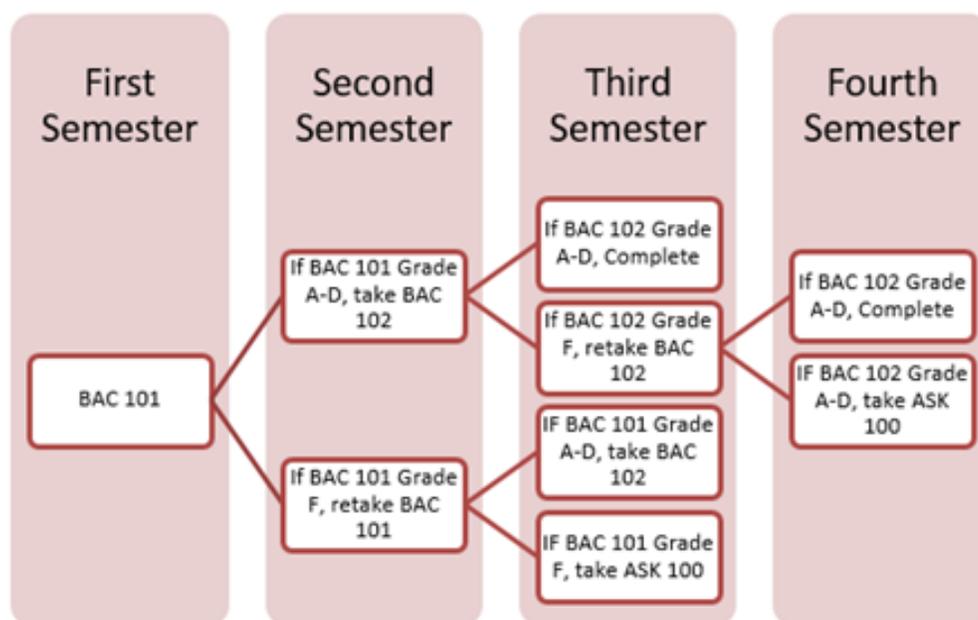
Advising

All first-year students are assigned an academic advisor through the Academic Advising Office. I will serve as your first-year academic instructor.

Grading

Grades in the First-Year Experience Seminar are awarded under the A-F grading system. Please note that BAC/HON courses may only be retaken the semester immediately following the failure. Students cannot withdraw from BAC 101 for any reason.

Below is a chart outlining the course sequence for students to successfully complete their BAC course requirement.



The catalog states, “If a student does not successfully complete the [BAC 101/BAC 102](#) or [HON 101/HON-102](#) sequence, they must retake the course the following semester. Each course in the sequence can only be retaken once, and therefore must be completed in the first three semesters. If the course is failed twice, the student will not continue in the sequence and will complete ASK 100: Academic Skills. If the student already completed ASK 100, the course for completion will be determined by the Director of the First-Year Experience Program.”

Please be aware that the university allows only three courses to be retaken for grade forgiveness. Consider this before you use one of these attempts in a 1-credit course. If you wish to take this course for grade forgiveness, please follow the procedure in the catalog under

Repeating Courses/Grade Forgiveness Policy. You must submit your grade forgiveness before graduation.

Please note that all students must all complete BAC 100: Baccalaureate Digital Skills with a Satisfactory (S) grade in addition to the First-Year Seminar requirement.

EMAIL POLICY

Contact your professor using your ut.edu email. Note: Emails received after 5pm will go unanswered until the next business day. This includes emails received on Friday at 5pm. These will go unanswered until Monday.

Make sure to include the following information in your email:

1. A subject for your email, which also includes the course title – "BAC 101"
2. A greeting/form of address
3. The body of your email should state clearly your question or problem.
4. A closing/your name

A sample email is below:

Subject - HON 101 Question

Dear Dr. Miller,

I have a question about the research project. Could I stop by your office tomorrow to talk about it?

Thanks,

Your Name

Email is considered a formal and official means of communication. It is not appropriate to send an email that looks like a text message. This includes emojis and shorthand. Your email will go unanswered if it does not have at least these four parts and/or looks like a text.

OFFICE HOURS POLICY

Please schedule a time to stop by my office hours. Use this link to schedule online: <https://www.picktime.com/alyssiamiller>. I have over 120 students this semester, and my office hours fill up quickly. I do not want to waste your by being in another meeting when you plan on coming to my office. Make sure to schedule an appointment using the link above.

University Policies:

REPORTING SEXUAL VIOLENCE/ TITLE IX MATTERS

Sexual violence includes nonconsensual sexual contact and nonconsensual sexual intercourse (which is any type of sexual contact without your explicit consent, including rape), dating violence, sexual harassment, sexual exploitation, domestic violence, and stalking. You may reach out for confidential help (see contact info below) or report an incident for investigation.

If you choose to write or speak about an incident of sexual violence and disclose that this violence occurred while you were a UT student, the professor is obligated to report the incident to the Title IX Deputy Coordinator for Students. The purpose of this report is to provide a safe and nondiscriminatory environment for all students. The Deputy Coordinator or his or her designee will contact you to let you know about the resources, accommodations, and support services at UT and possibilities for holding the perpetrator accountable. If you do not want the Title IX Coordinator notified, instead of disclosing this information to your professor, you can speak confidentially with the individuals listed below. They can connect you with support services and discuss options for holding the perpetrator accountable.

There is an exception to this required reporting for preventative education programs and public awareness events or forums. While the professor is not required to report disclosures during these instances, unless you make or initiate a complaint, during these programs or events, the professor or another University official will ensure that the students are aware of the available resources at UT, such as counseling, health, and mental health services, and it will provide information about Title IX, how to file a Title IX complaint, how to make a confidential report, and the procedure for reporting sexual violence.

For more information, see The University of Tampa's [Title IX¹](#) webpage and the Student Services [Title IX and Sexual Misconduct Procedures²](#) webpage.

To make a confidential report of sexual violence, please contact:

- The Victim's Advocacy Hotline: (victimadvocacy@ut.edu) (813) 257-3900
- Dickey Health & Wellness Center (wellness@ut.edu) (813) 257-1877
- Health and Counseling Center (healthcenter@ut.edu) (813) 253-6250

¹ <http://www.ut.edu/titleix/>

² <https://www.ut.edu/studentconduct/titleix/>

ADA STATEMENT

Students with disabilities: If there is a student who requires accommodations because of any disability, please go to the Academic Success Center in North Walker Hall for information regarding registering as a student with a disability. You may also call (813) 257- 5757 or email disability.services@ut.edu. Please feel free to discuss this issue with me, in private, if you need more information.

CAMPUS CLOSURE STATEMENT

Course interruption due to adverse conditions: In case of any adverse condition or situation which could interrupt the schedule of classes, each student is asked to access [UT Homepage](#)³ for information about the status of the campus and class meetings. In addition, please refer to [UT Blackboard](#)⁴ for announcements and other important information. You are responsible for accessing this information.

ACADEMIC INTEGRITY STATEMENT

Academic integrity: Cheating, plagiarism, copying and any other behavior that is contrary to University standards of behavior will not be tolerated.

Students caught violating any aspect of the University of Tampa's Academic Integrity Policy will be penalized in all cases. Penalty ranges from "0" on an assignment to "F" for the course without regard to a student's accumulated points. Students may also face expulsion. It is the student's responsibility to become familiar with the policies of the university regarding academic integrity and to avoid violating such policies. Policy information is found at [Academic Integrity Policy](#)⁵.

CLASS DISRUPTION STATEMENT

Disruption policy: Every student has the right to a comfortable learning environment where the open and honest exchange of ideas may freely occur. Each student is expected to do his or her part to ensure that the classroom (and anywhere else the class may meet) remains conducive to learning. This includes respectful and courteous treatment of all in the classroom. According to the terms of the University of Tampa Disruption Policy, the professor will take immediate

³ <http://ut.edu>

⁴ <https://utampa.okta.com>

⁵ <http://ut.smartcatalogiq.com/en/current/catalog/Academic-Policies-and-Procedures/Academic-Integrity-Policy>

action when inappropriate behavior occurs. Details of the policy may be found at [Disruption of the Academic Process](#)⁶.

FERPA DISCLAIMER

Following the Family Educational Rights and Privacy Act (FERPA), no third-party person will be able to serve as a proxy for matters pertaining to this course. Communication will be between the professor and teacher. If a matter cannot be resolved, the chair of the department will help mediate a resolution.

GENERAL DISCLAIMER

The professor reserves the right to make changes to this syllabus as necessary.

⁶ <http://ut.smartcatalogiq.com/en/current/catalog/Academic-Policies-and-Procedures/Disruption-of-the-Academic-Process>

COURSE SCHEDULE

Week	Topic	Homework and Assignments
<p><u>Week 1</u> Aug 26-30</p>	<p><u>Welcome to your First-Year Seminar</u> Welcome to your HON 101.</p> <p><u>In-class assignments:</u></p> <ul style="list-style-type: none"> - Introductions - Syllabus - UT's Honors Program - Go over SURF assignment - Go over Student Involvement Worksheet <p><u>Handouts:</u></p> <ul style="list-style-type: none"> - Planners and Lanyards - Week of Welcome Event Calendar - SURF assignment instructions - Student Involvement Worksheet 	<p><u>Homework:</u></p> <ol style="list-style-type: none"> 1. Attend the SURF Symposium on Friday from 3-5pm in the Grand Salon in Plant Hall 2. Attend Week of Welcome events 3. Visit UT Honors Program website: www.ut.edu/honors 4. Visit UT Honors Blog: www.uthonors.com 5. Follow UT Honors on Instagram: utampahonorscouncil 6. Check out UT Honors opportunities: www.honorsprogramsubmittable.com/submit
<p><u>Week 2</u> Sept 2-6</p>	<p><u>Labor Day – No Class</u></p> <p>Attend First-Year Friday!</p>	<p><u>Homework:</u></p> <ol style="list-style-type: none"> 1. Work on your SURF write-up 2. Work on Student Involvement Worksheet
<p><u>Week 3</u> Sept 9-13</p>	<p><u>Language and Culture</u></p> <p><u>In-class assignments:</u></p> <ul style="list-style-type: none"> - Simulations - Go over Professional School Requirements Assignment - Go over CITI training <p><u>Handouts:</u></p> <ul style="list-style-type: none"> - Professional School Requirements - CITI Training Requirements 	<p><u>Due at beginning of class:</u></p> <ol style="list-style-type: none"> 1. Turn in SURF write-up 2. Turn in Student Involvement Worksheet <p><u>Homework:</u></p> <ol style="list-style-type: none"> 1. Work on Professional School Requirements 2. Start CITI training

Week	Topic	Homework and Assignments
<u>Week 4</u> Sept 16-20	<u>Research</u> <u>In-class assignments:</u> <ul style="list-style-type: none"> - Research Information - CITI training 	<u>Due at beginning of class:</u> <ol style="list-style-type: none"> 1. Turn in Professional School Requirements <u>Homework:</u> <ol style="list-style-type: none"> 1. Work on CITI training
<u>Week 5</u> Sept 23-27	<u>NO CLASS</u>	<u>Homework:</u> <ol style="list-style-type: none"> 1. Work on CITI training
<u>Week 6</u> Sept 30- Oct 4	<u>Affinity Mapping/ Research Question Writing</u> <u>In-class assignments:</u> <ul style="list-style-type: none"> - Research Question Writing <u>Handouts:</u> <ul style="list-style-type: none"> - Registration Workshop Schedule - Academic Plan Assignment Attend First-Year Friday!	<u>Due by 11:59pm</u> <ol style="list-style-type: none"> 1. Upload CITI certificate to Blackboard <u>Homework:</u> <ol style="list-style-type: none"> 1. Attend Registration Workshop this week 2. Work on Academic Plan Assignment
<u>Week 7</u> Oct 7-11	<u>Research Questions and Statement of Purpose</u> <u>In-class assignments:</u> <ul style="list-style-type: none"> - Statement of Purpose and Research Questions – turn in by the end of class 	<u>Homework:</u> <ol style="list-style-type: none"> 1. Work on Academic Plan Assignment
<u>Week 8</u> Oct 14-18	<u>Literature Review</u> <u>In-class assignments:</u> <ul style="list-style-type: none"> - What is an academic source? - How to access UT's database - Go over Annotated Bibliography assignment <u>Handouts:</u> <ul style="list-style-type: none"> - Annotated Bibliography Assignment 	<u>Due at beginning of class:</u> <ol style="list-style-type: none"> 1. Turn in Academic Plan <u>Homework:</u> <ol style="list-style-type: none"> 1. Take the Information Literacy Quiz in Blackboard

Week	Topic	Homework and Assignments
<u>Week 9</u> Oct 21-25	<u>Individual Meetings</u> This week instead of class we'll be having individual meetings. Make sure to sign up for a time!	<u>Due by 11:59pm:</u> 1. Information Literacy Quiz <u>Homework:</u> 1. Work on Annotated Bibliography
<u>Week 10</u> Oct 28- Nov1	<u>Methods/Instruments</u> <u>In-class assignments:</u> - Types of methods in research - What to include in a methodology? <u>Handouts:</u> - Methods Write-up Assignment Attend First-Year Friday!	<u>Due at beginning of class:</u> 1. Annotated Bibliography <u>Homework:</u> 1. Work on Methods Write-up
<u>Week 11</u> Nov 4-8	<u>Methods/Instruments</u> <u>In-class assignments:</u> - Types of instruments <u>Handouts:</u> - Instrument Development Assignment	<u>Due by end of class:</u> 1. Methods Write-up <u>Homework:</u> 1. Work on Instrument Development Assignment
<u>Week 12</u> Nov 11-15	<u>Instruments/IRB</u> <u>In-class assignments:</u> - What is IRB? - What does the IRB require? <u>Handouts:</u> - IRB submission	<u>Due by end of class:</u> 1. Instrument Development Assignment <u>Homework:</u> 1. Work on IRB submission
<u>Week 13</u> Nov 18-22	<u>IRB/ Proposal Presentation Prep</u> <u>In-class assignments:</u> - How to present a proposal? <u>Handouts:</u> - Proposal Presentation Assignment	<u>Homework:</u> 1. Work on IRB submission 2. Work on Proposal Presentation Assignment

Week	Topic	Homework and Assignments
<u>Week 14</u> Nov 25-29	<u>NO CLASS – Thanksgiving Break</u>	
<u>Week 15</u> Dec 2-6	<u>Proposal Presentations</u> <u>In-class assignments:</u> - Present your research proposals	<u>Due in class:</u> 1. Research Proposal Presentation <u>Homework:</u> 1. Work on IRB submission
<u>Week 16</u> Dec 9-13	<u>NO CLASS – FINALS WEEK</u>	<u>Homework:</u> 1. Submit IRB 2. Upload IRB submission information to Blackboard