

Student Information Form for Letter of Recommendation

Complete Name: _____

Purpose of this letter:

_____ College Admission Application _____ Scholarship / Award Application _____ Other: _____

What are your future goals and plans? _____

Please list any school activities, organizations, groups, or teams in which you have been or are now involved.

List or describe your involvement in community, civic, church, or other service-related activities. _____

Please list any offices you have held, awards or honors you have won: _____

Tell me briefly about your outside hobbies or interests not already mentioned. Explain what you enjoy about each specifically.

Please discuss what things are most important to you. What do you value? How would you like to be viewed by others? What are some of your most STRONGLY held personal beliefs? _____

What are your biggest personal weaknesses and how do you try to compensate for them? _____

Is there something else you feel I should know about you, the nature of this letter or your specific situation?

What is your GPA? _____ When is this letter of recommendation due? _____

Please list all the schools and scholarships that you will be using this recommendation for: _____

